

MARGIE M. MULLINS, County Clerk
 Winnebago County Administration Bldg.
 404 Elm Street, Rm. 104, Rockford IL 61101

BIRTH CERTIFICATE REQUEST

Number of Copies _____ *Please Print Information:*

BIRTH NAME _____
First Middle Last

Date of Birth _____ Hospital Name _____

Name of Father _____

Maiden Name of Mother _____
First Middle Maiden Last

- ~ FEE TO OBTAIN A CERTIFIED COPY OF BIRTH:
 \$17.00 FOR FIRST CERTIFIED COPY; \$5.00 FOR EACH ADDITIONAL.
 ** FEES APPLY TO EACH VISIT **
- ~ MAIL-IN REQUESTS, PLEASE INCLUDE: CASHIER'S CHECK OR MONEY
 ORDER PAYABLE TO: WINNEBAGO COUNTY CLERK
- ~ PLEASE INCLUDE A COPY OF APPROPRIATE IDENTIFICATION – SEE
 REVERSE SIDE OF THIS PAGE FOR A LIST OF ACCEPTABLE ID.

I, the undersigned, do hereby certify that as the person whose record is sought, or as the parent, guardian, or legal representative of the person, am legally entitled according to the Illinois Compiled Statutes (410 ILCS 535/25).

Print Your Name _____	Your Signature _____
Address _____	Relationship to Person on Document _____
City/State/Zip Code _____	Phone _____

****THIS AREA FOR MAIL-IN REQUESTS ONLY****
You must include a copy of identification & payment by check or money order.

Mail to: Name _____
 Address _____
 City _____ State _____ Zip _____
 Date Mailed: _____ Deputy: _____
 Questions???? Please call us at 815/319-4250

Acceptable Identification to Receive Records

***ONE OF THE FOLLOWING.....**

- Certified Copy of Birth Certificate of person requesting the document
- Illinois Driver's License
- Illinois State Identification Card
- Out-of-State Drivers License or State ID Card
- U.S. Government Driver's License
- Naturalization Certificate
- U.S. Military Identification Card
- U.S. Immigration Card
- Selective Service Card
- Illinois Public Aid ID Card *with* Medical Card

***OR TWO OF THE FOLLOWING.....**

- Social Security Card or Print-out
- Voter Registration Card
- W-2 Form
- Bank Statement (within 90 days)
- Utility Bill (within 60 days)
- Vehicle Registration Card
- Active Insurance Policy (at least one year old)
- Checkbook or Savings Book (showing name & address)
- Employee Identification Card
- Traffic Ticket
- Resident Alien Card
- School Identification Card

All documents must be current and valid. The Winnebago County Clerk's Office Reserves the right to request additional identification to receive records.

***For Mail-In requests, a copy of the required identification must be included.**